



TEAM AND RESILIENCE

Stakeholder map template

A mapping worksheet for identifying the people who influence a client project, their role, interests, concerns, decision power, and communication needs.

A practical worksheet from Stelaah

Use it, adapt it, and save it with the client work it supports.

HOW TO USE THIS

A project has many stakeholders and decisions are getting harder to navigate.

WORK THROUGH THE CHECKLIST

- ☐ 01 **List stakeholders**

- ☐ 02 **Define their role**

- ☐ 03 **Assess influence**

- ☐ 04 **Capture goals and concerns**

- ☐ 05 **Choose communication cadence**

- ☐ 06 **Review changes regularly**

Before you close this

Name one owner, one next action, and one date. A worksheet only helps when the next commitment is visible to the people doing the work.

Notes and decisions

Use this page to record what changes after you work through the checklist.

This practical workflow resource is not legal, financial, tax, or security advice. Adapt it to your team and circumstances.